

**HULMEVILLE MUNICIPAL WATER AUTHORITY**  
**Meeting Minutes**  
**July 23, 2018**

The regular monthly meeting of the Hulmeville Municipal Water Authority meeting was held on the above date at the Borough Hall, 321 Main Street.

**Authority Member's Present**

Kurt Ludwig, President  
Bert Wolfe  
Joe Nocito  
Minnie Nocito  
Patricia Taggart

**Staff in Attendance**

Sheri Wheeler, Water Reader Meter  
Dorothy Omietanski, Borough Secretary

**Authority Members Absent:** none

**Staff Absent:** Pat Slater, Water and Sewer Clerk and Mike Whittaker, Licensed Water Operator

**Guests in Attendance:** Tom Wheeler

**Call to Order:** Mr. Ludwig called the meeting to order at 7:10 pm; all those present joined in the Pledge of Allegiance.

**Minutes:**

**Motion made by Mr. Wolfe seconded by Ms. Nocito to approve the minutes of June 25 2018; Motion passed with all in favor 5-0-0.**

**Bills:** Mr. Ludwig presented three bills to be paid: Munibilling quarterly bill \$135.00, Carroll Engineering June bill \$1,870.50, State Workers Insurance \$2,811.00 and Wood and Floge \$660.00

**A motion made by Mr. Wolfe seconded by Ms. Taggart and carried unanimously to approve the bill; motion carries 5-0-0.**

**Public Comment:** none

**Water and Sewer Clerk:** no report

**Water Meter Reader:**

- Meter Replacement – Ms. Wheeler has left numerous messages with BCWSA regarding the meter replacements. The three that were leaking have been replaced, however she has a new list of meters for replacement. They have not returned her calls.

**Licensed Water Operator:** no report

**Carroll Engineering:** no report

**Old Business:**

- Shut Off Policy – The Authority agreed to have a work session on September 17<sup>th</sup> at 7pm to work on developing the shut off policy.
- Manhole Repair – Mr. Hartman from Carroll Engineering confirmed that the work on the manholes have been completed. Carroll Engineering is scheduled to complete their inspection of the work and will be attending the August meeting to report on the work. There are two manholes on Main Street that the company could not complete their work on. One manhole requires PENNDOT approval due to pavement that needs to be removed to get to the manhole. The other manhole is on a sidewalk and it needs to be brought down to grade before the insert can be placed. The Authority will have to advertise bids for the second round of repairs. The two manholes that were not completed will be moved to the next group of repairs scheduled.
- Documents Completed – The consumer Confidence Report and the Water Allocation Permit were completed.
- Budget – The Authority's budget runs from 8/1-7/31. Mr. Wheeler explained to the Authority members that the budget should have been voted on at the July meeting. Mr. Wheeler suggested that he, Jim Clark and Kurt Ludwig meet to review and revise the budget to be presented and voted on at the August meeting. Ms. Taggart offered to attend the meeting as well.

**The meeting was adjourned at 8:00 pm; motion made by Ms. Nocito seconded by Mr. Wolfe; carried 5-0-0.**

Respectfully Submitted

Dorothy Omietanski,  
Hulmeville Borough Secretary